

HELP

PLEASE READ THIS DOCUMENT BEFORE OPENING THE .INDD FILE,
IF YOU'RE STILL LEARNING ADOBE INDESIGN.

1. Download and instal the fonts
2. Open Indd file in indesign version
3. Replacing the placeholder images
4. Change the typefaces using styles
5. Edit Master Page
6. Delete pages from document.

AFTER DOWNLOAD THE FILE FROM CREATIVEMARKET.COM
UNZIP THE ZIP FILE

01.

DOWNLOAD AND INSTALL FONTS ON SYSTEM

we are not allowed to include the fonts in the .zip
as they are not ours to distribute.

1. With the folder now open, it is important to install the document fonts
2. Open the font **Font Use.txt** file
3. Copy the download links to the font description
4. Download and install the font file from the web link.
3. Font list will automatically update in Indesign if not restart Indesign/computer

ALL DOCUMENTS ARE DESIGNED IN INDESIGN CC, BUT THIS DOESN'T MEAN THAT YOU CAN'T OPEN THEM IN EARLIER SOFTWARE.

02.

OPEN INDD FILE IN INDESIGN VERSION

1. In the .zip file open the folder labelled **CC or CS4/CS5/CS5.5/CS6**
2. Double click file format .indd for InDesign CC 2018 or
Right-click the file format .idml and select 'Open with Indesign CS4
or (CS5/CS5.5/CS6/CC)
3. The file will open in the desired software. Once file open, immediately save it with a new file name

FOR LICENSE PURPOSES THIS TEMPLATE IS NOT ALLOWED TO INCLUDE ANY IMAGERY. AS A RESULT WE HAVE USED PLACEHOLDER IMAGERY.

03.

REPLACING THE PLACEHOLDER IMAGES

Replace Images

1. To replace an existing image, select its graphics frame
2. Choose **File > Place** and select image or graphics files of any available format.
3. Click **OK**

Replace Images with Drag-and-drop graphics

1. Select the original graphic.
2. Drag the graphic into an open InDesign document window.

ONLINE RESOURCE :

<https://helpx.adobe.com/indesign/using/placing-graphics.html>

A CHARACTER STYLE IS A COLLECTION OF CHARACTER FORMATTING ATTRIBUTES THAT CAN BE APPLIED TO TEXT IN A SINGLE STEP.

04.

CHANGE THE TYPEFACES USING STYLES

1. Highlight the text style you intend to change
2. Open the **Character styles** dialogue box. (**window > styles > Character styles**)
3. Double click the highlighted style in the **Character styles** dialogue box.
4. Choose the desired font from the dropdown box
5. Click '**OK**'

ONLINE RESOURCE :
<http://helpx.adobe.com/indesign/using/paragraph-character-styles.html>

OBJECTS ON THE MASTER PAGE APPEAR ON EVERY PAGE THEY ARE APPLIED TO. TO EDIT/REMOVE A MASTER PAGE ITEM SEE BELLOW

05.

EDIT MASTER PAGE

- 1 . Double click **Master Page** in the **Pages Panel** menu.
2. Select document that you want to edit
3. Edit with normal editing

ONLINE RESOURCE :
<https://helpx.adobe.com/indesign/using/master-pages.html>

ADDING, DELETING AND MOVING SPREADS AROUND IS ALL EASY TO DO USING THE INDESIGN PAGES PALETTE.

06.

DELETE PAGES FROM DOCUMENT

1. In the **Pages panel**, drag one or more **page icons** to the **Delete icon**.
2. Select one or more **page icons** in the **Pages panel**, and click the **Delete icon**.
3. Select one or more **page icons** in the **Pages panel**, and then choose **Delete Page(s)** or **Delete Spread(s)** in the **Pages panel** menu.

ONLINE RESOURCE :
<https://helpx.adobe.com/indesign/using/pages-spreads.html>

THANKS

THANKS YOU FOR YOUR PURCHASE

FOR FURTHER QUESTIONS OR ADDITIONAL PRODUCTS VISIT US ONLINE AT: [HTTPS://CREATIVEMARKET.COM/BOXKAYU](https://creativemarket.com/boxkayu)
EMAIL US VIA AT BOXKAYU@GMAIL.COM