

*fourtyonestd*

# User Guide

*Help & Instruction*

Enjoy The Stuff J

# *Fonts*

Before you use this template, you must install the following fonts:

- <https://fonts.google.com/specimen/Cormorant+Garamond>
- <https://fonts.google.com/specimen/Lato>

# *Images*

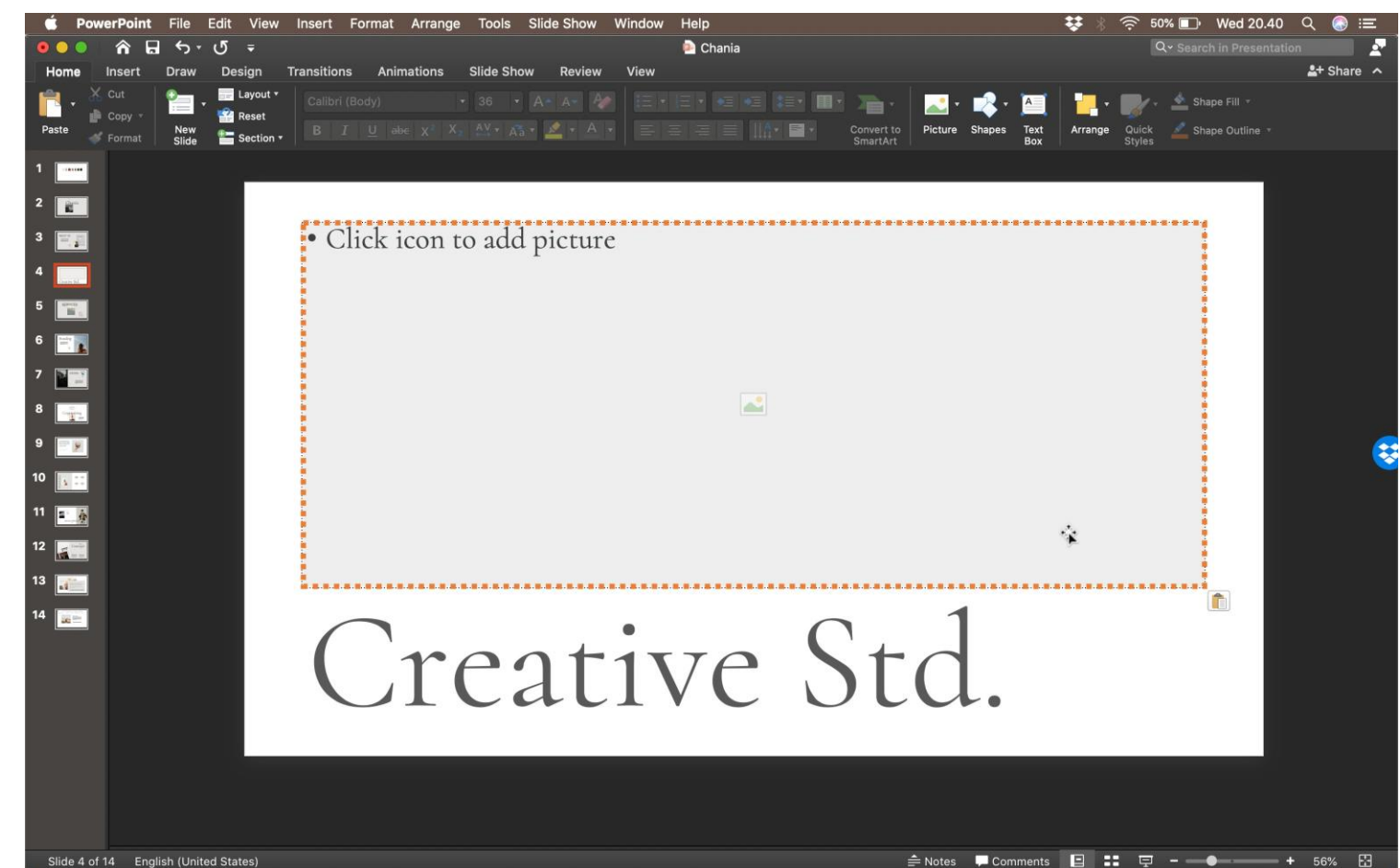
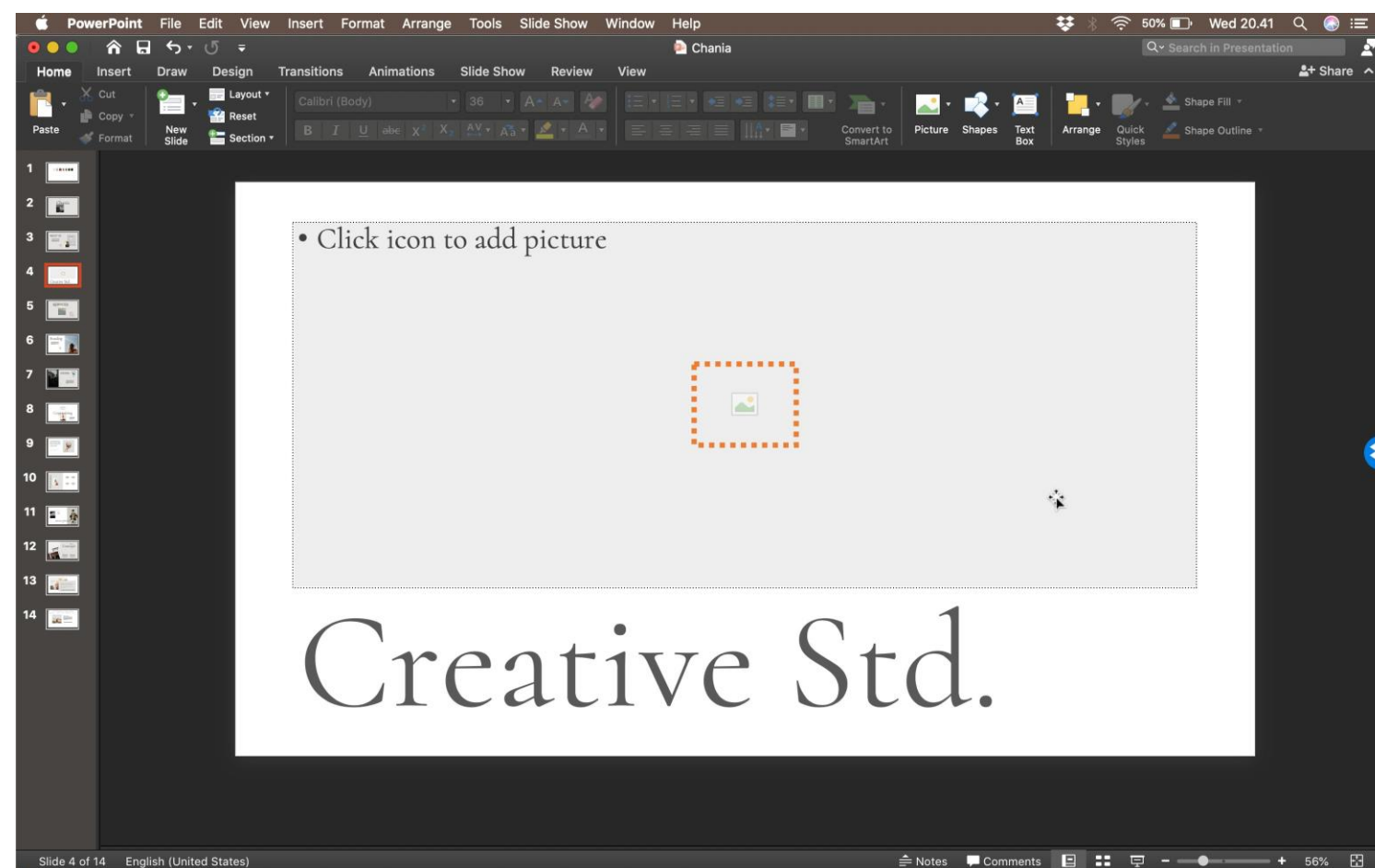
Images are not included but you can get free images on the following sites:

- Unsplash
- Pexels

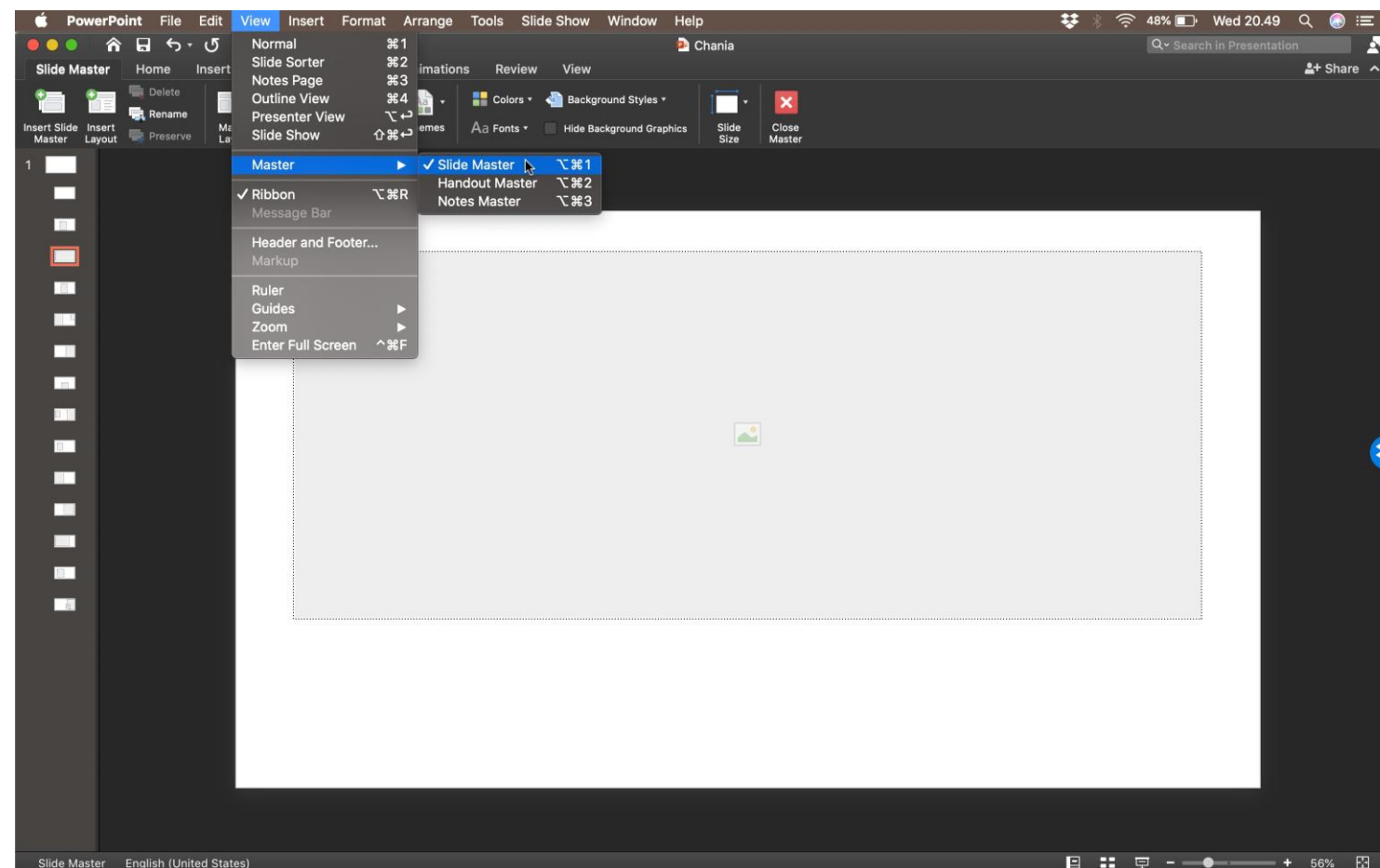
# Powerpoint Tutorial

## Add Image

“Click the image icon” or “drag & drop” image to the placeholder to add image.

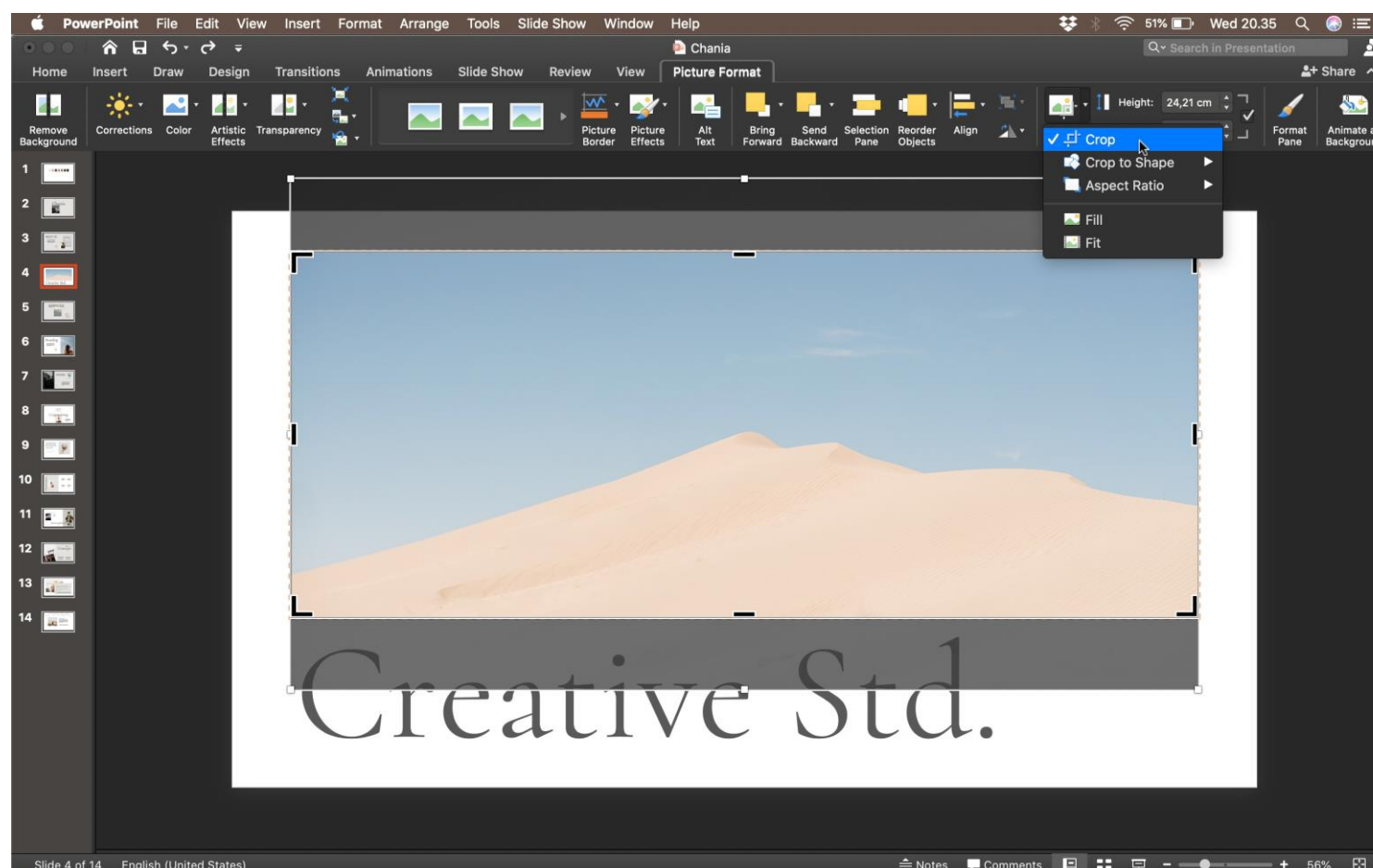


# Edit Master Slide



Click menu “view > master > slide master” to edit the slide master.

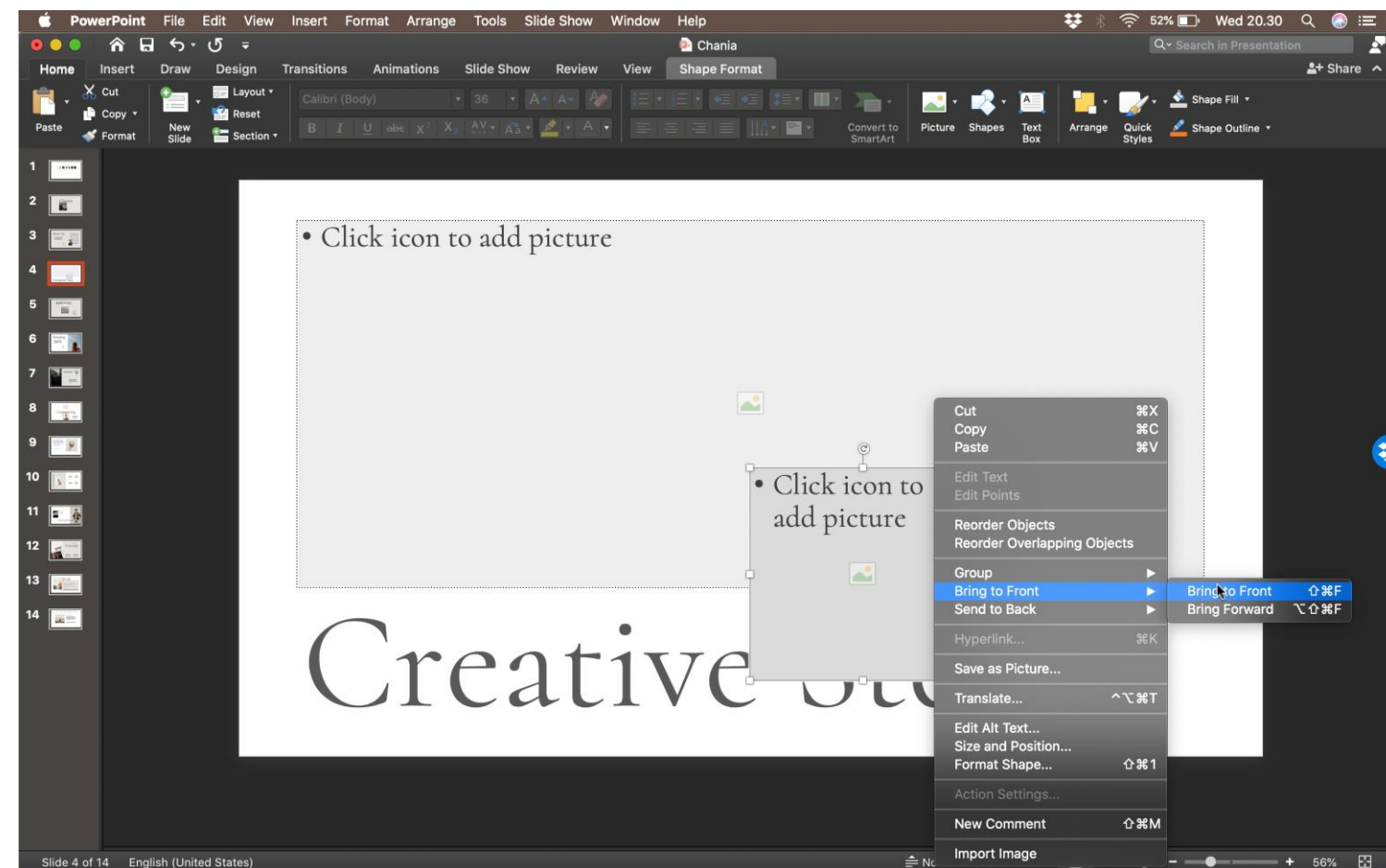
# Resize/Move/Crop Image



“Right click > crop” the image or click “crop on picture format menu” to resize, move, or crop the image.

# Reorder Object

## Powerpoint Tutorial



“Right click” the object to reorder the object. You can choose bring to front or send to back to change the order.

# Change Background

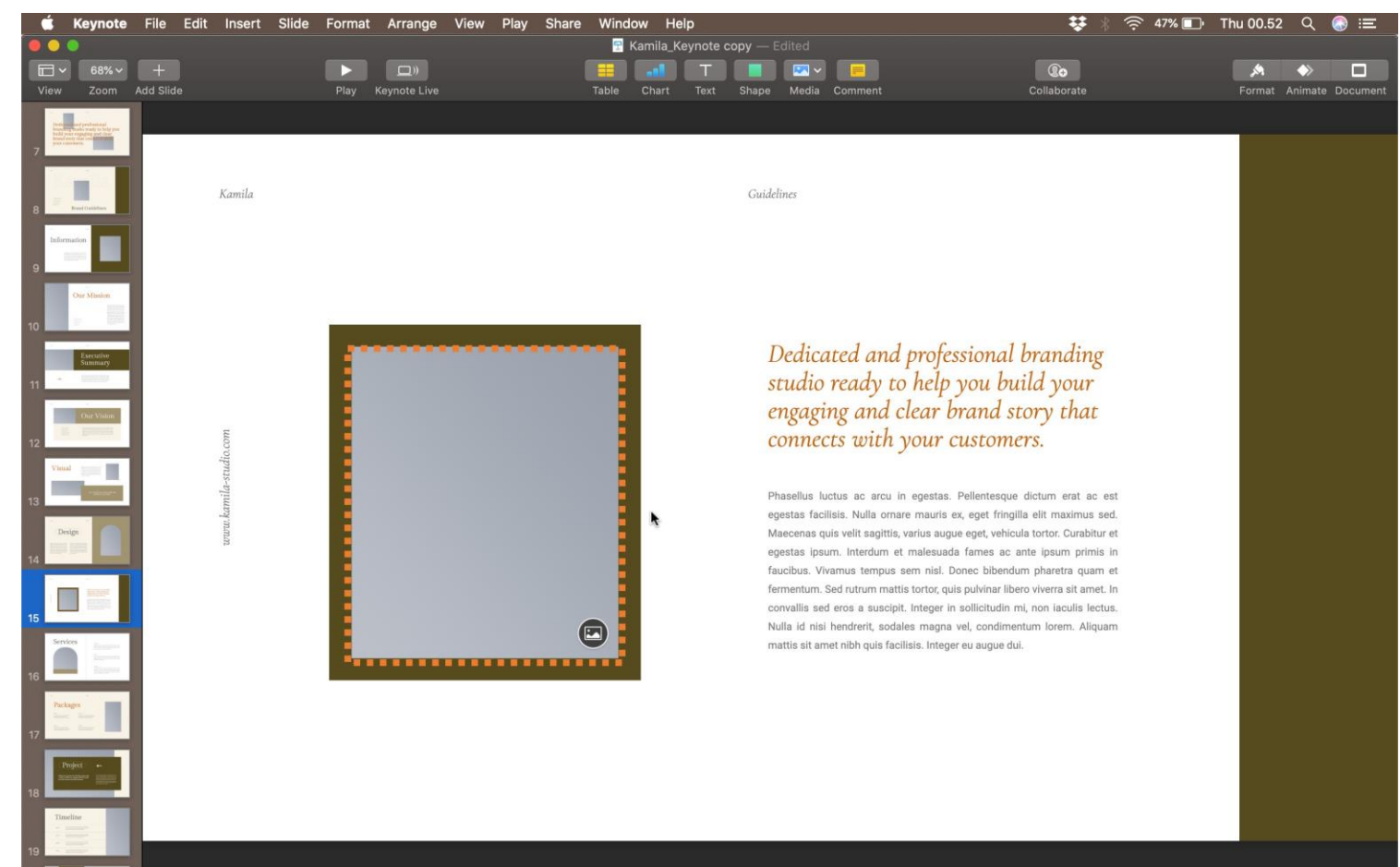
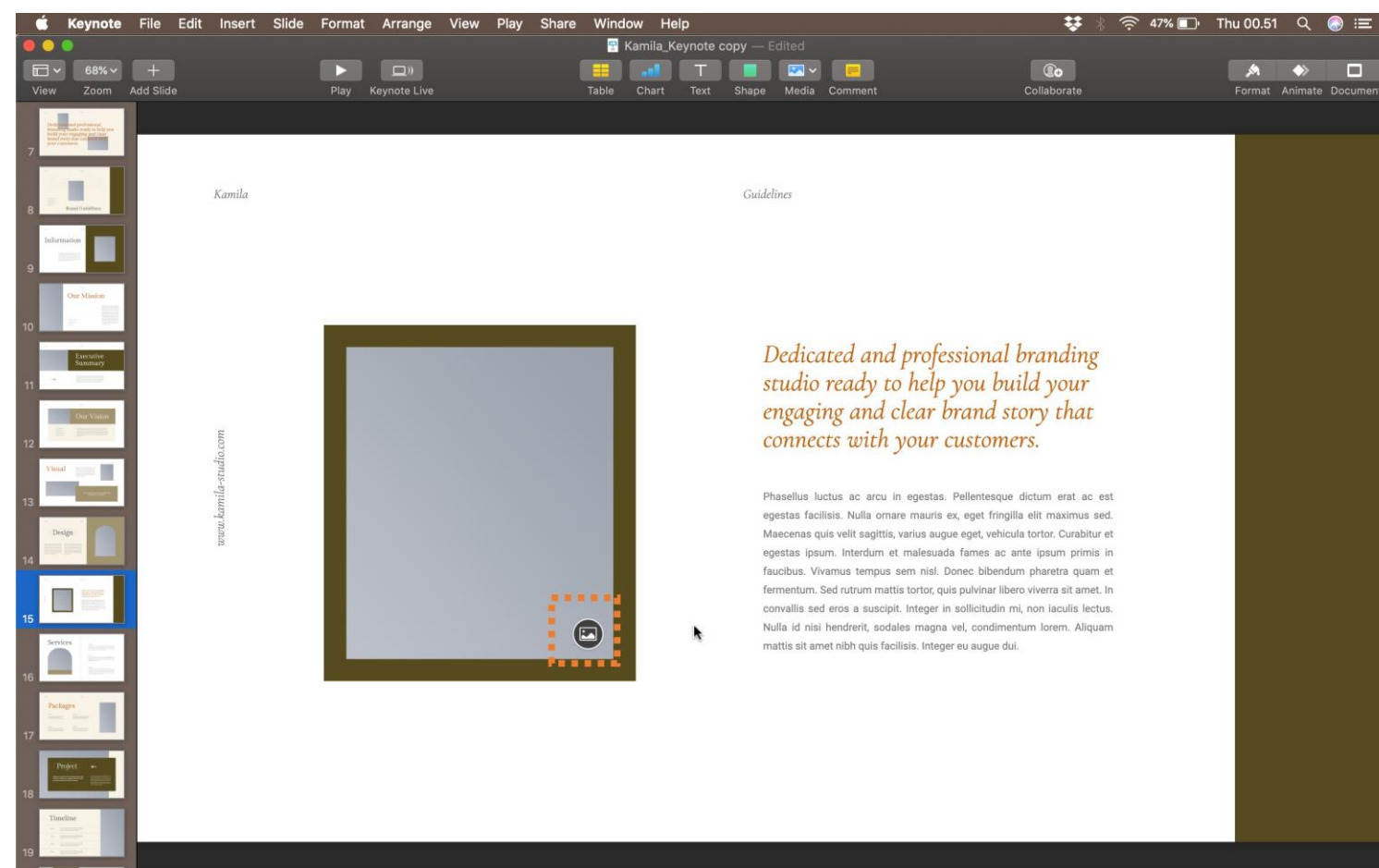


Click menu “design > format background > choose the style and color you want”.

# Keynote Tutorial

## Add Image

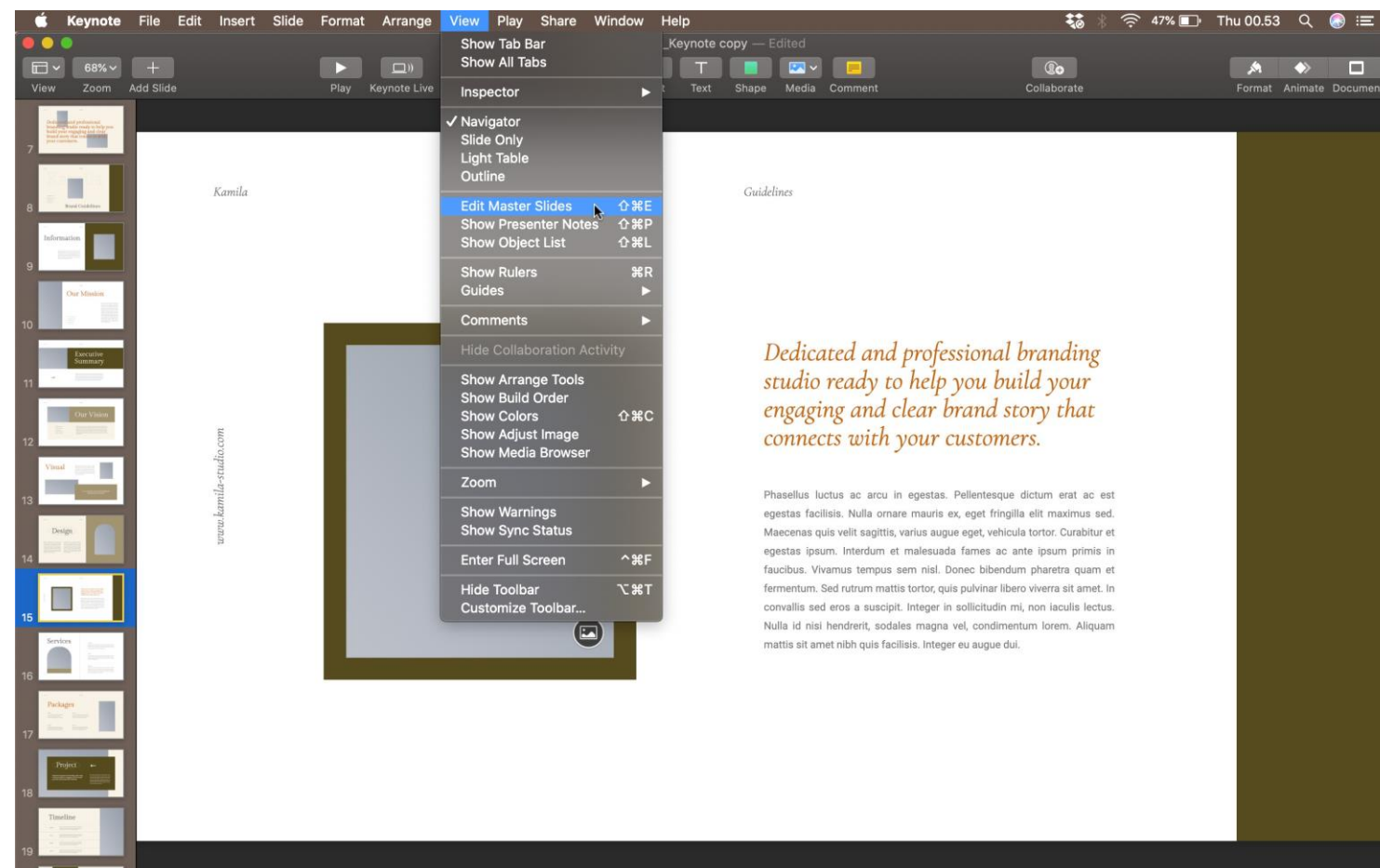
“Click the image icon” or “drag & drop” image to the placeholder to add image.





# Edit Master Slide

## Keynote Tutorial



Click menu “view > edit master slides” to edit the slide master.

# Resize/Move/Cro Image



“double click” the image to resize, move, or crop the image.

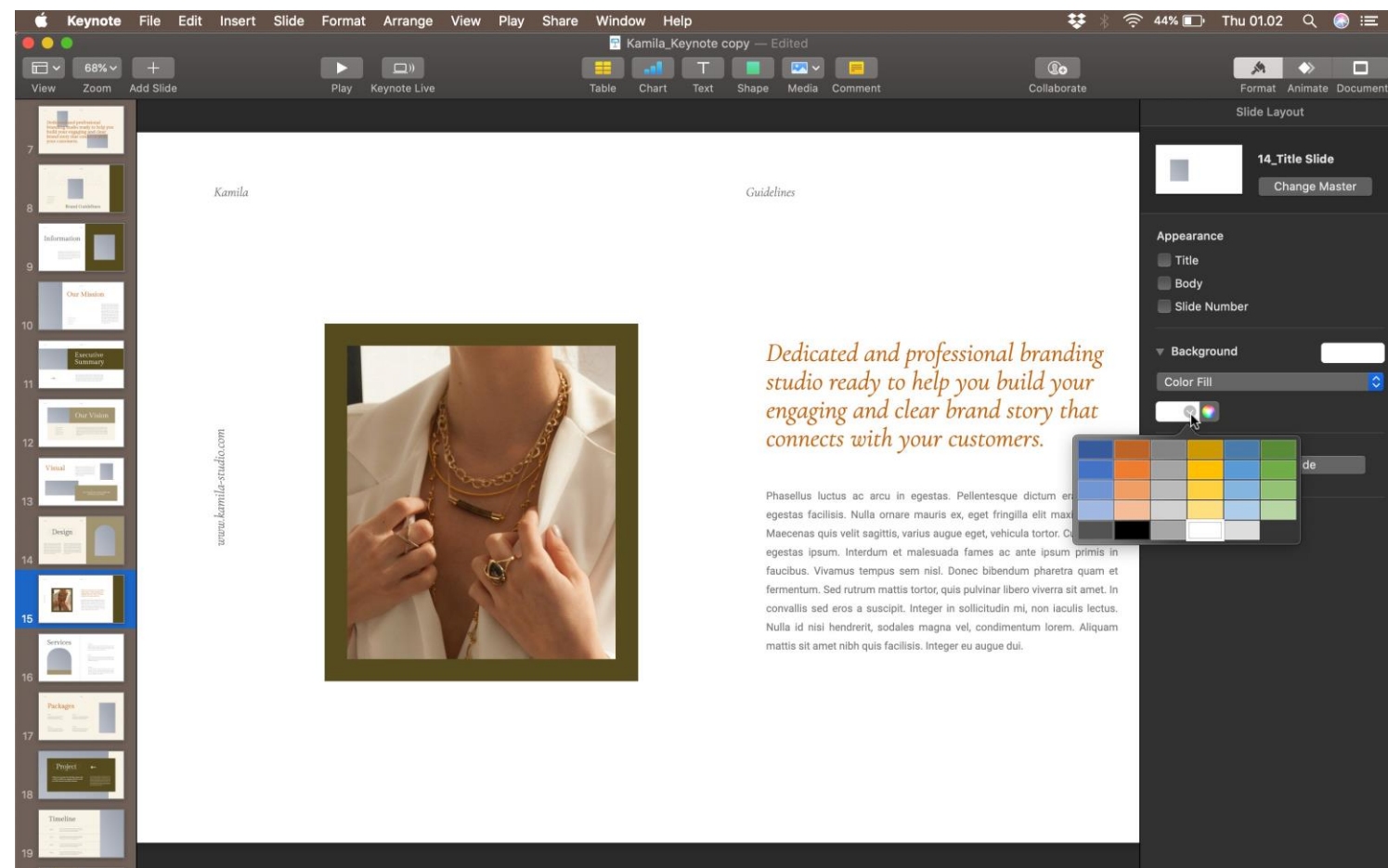
# Reorder Object

## Keynote Tutorial



“Right click” the object to reorder the object. You can choose bring to front or send to back to change the order.

# Change Background



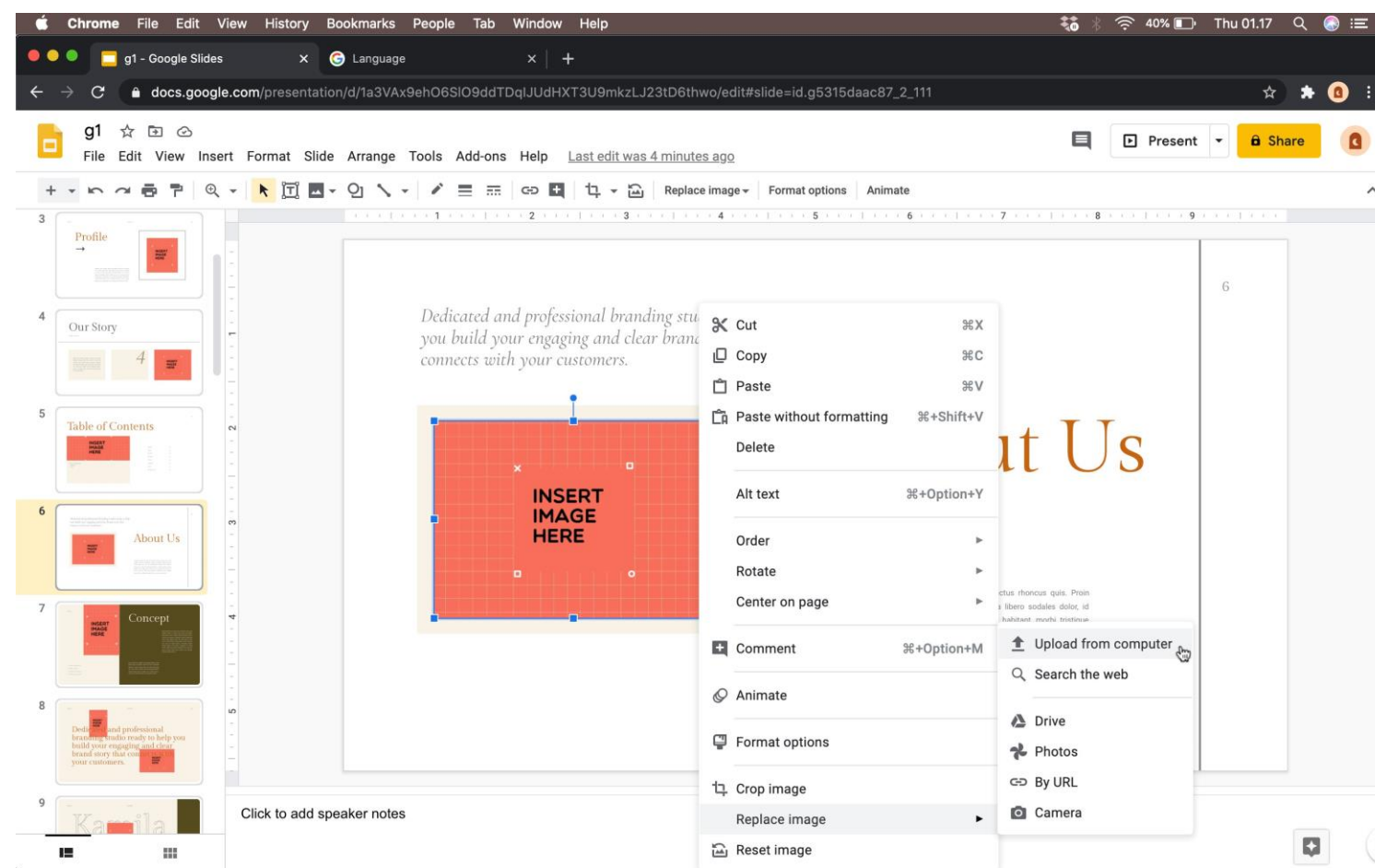
Click on menu “format > slide layout > background > choose the style and color you want”.



# Google Slides Tutorial

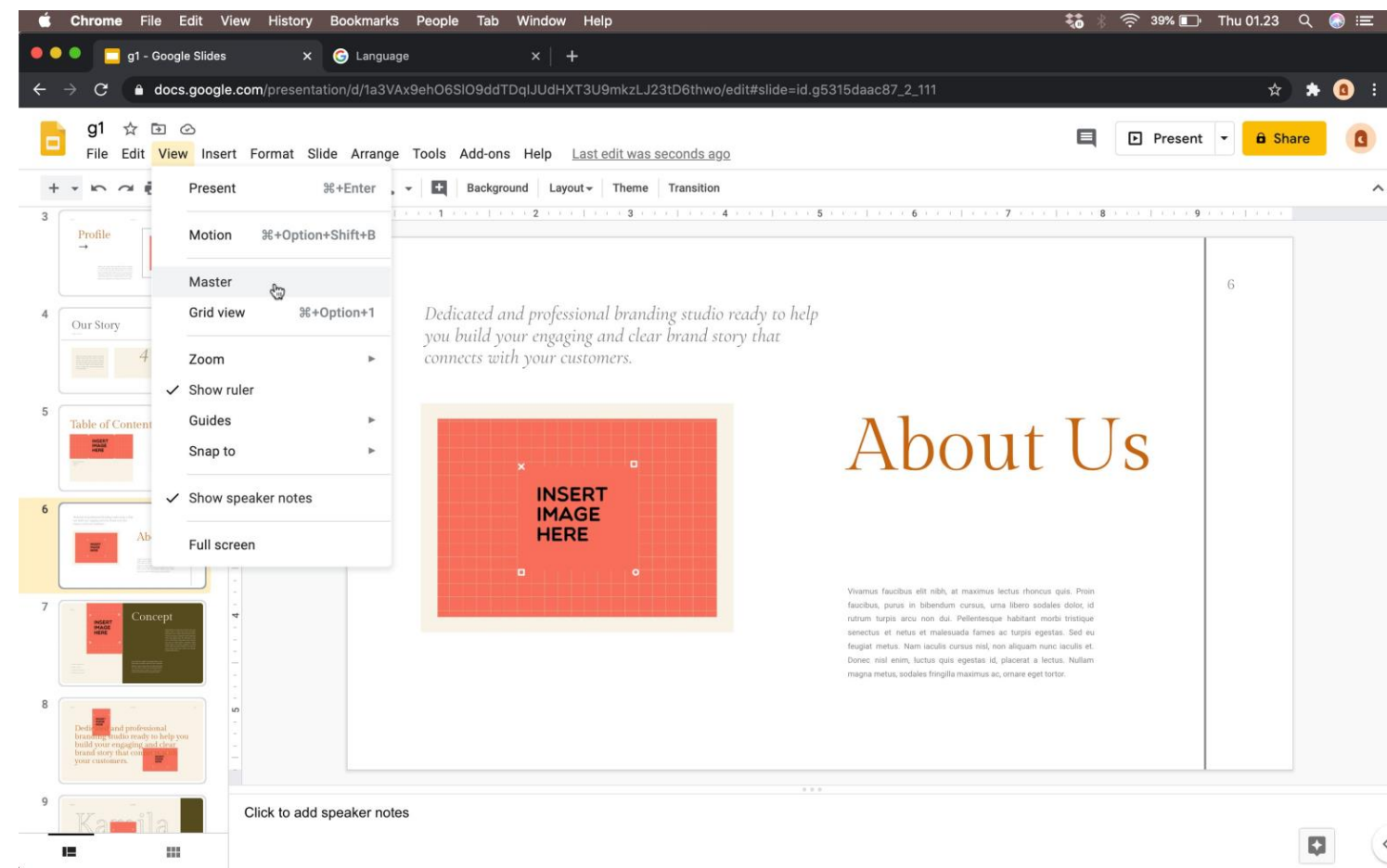
## Add Image

“Right click the place holder > replace image > select the image source” to add image.



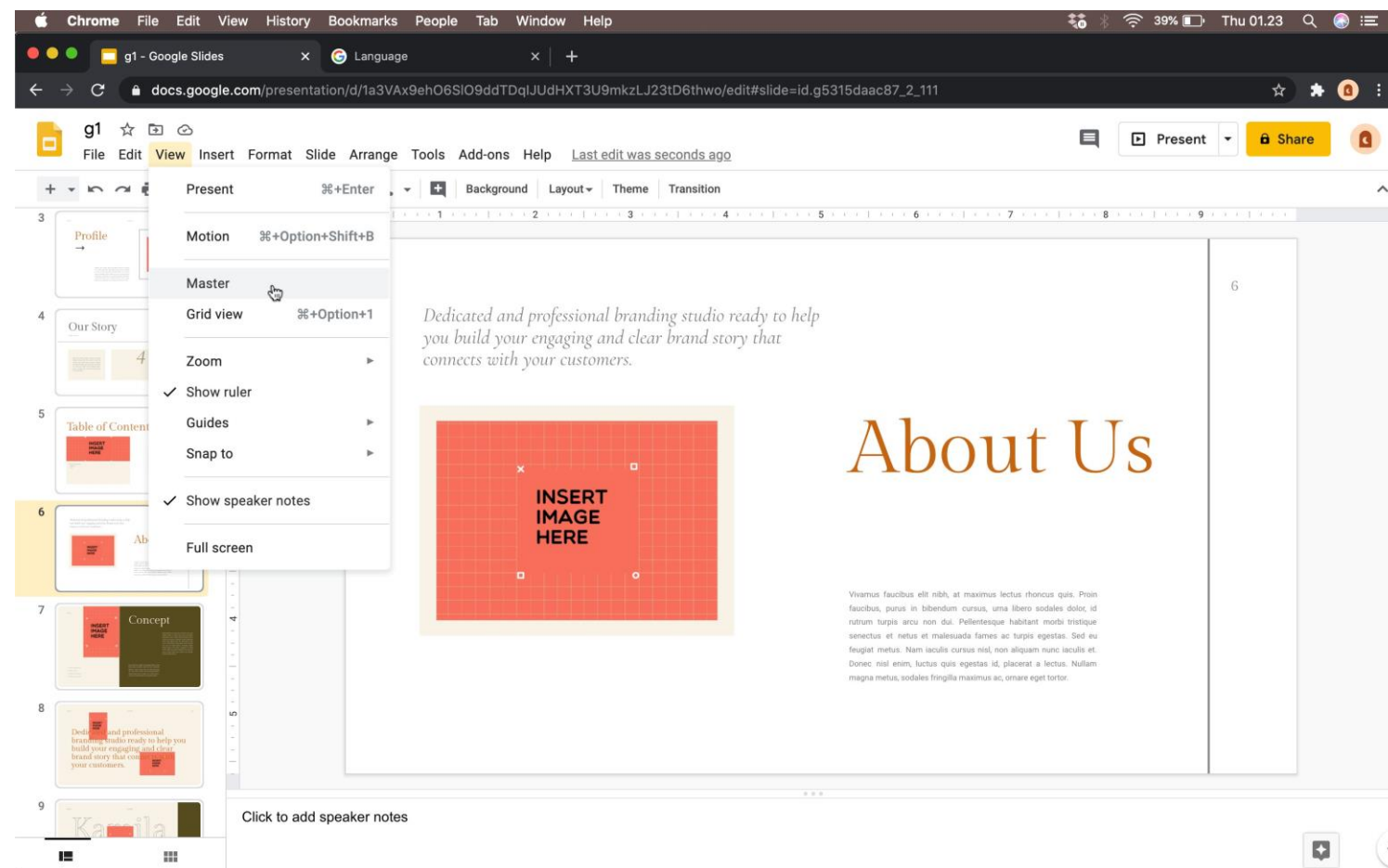
# Edit Master Slide

## Google slides Tutorial



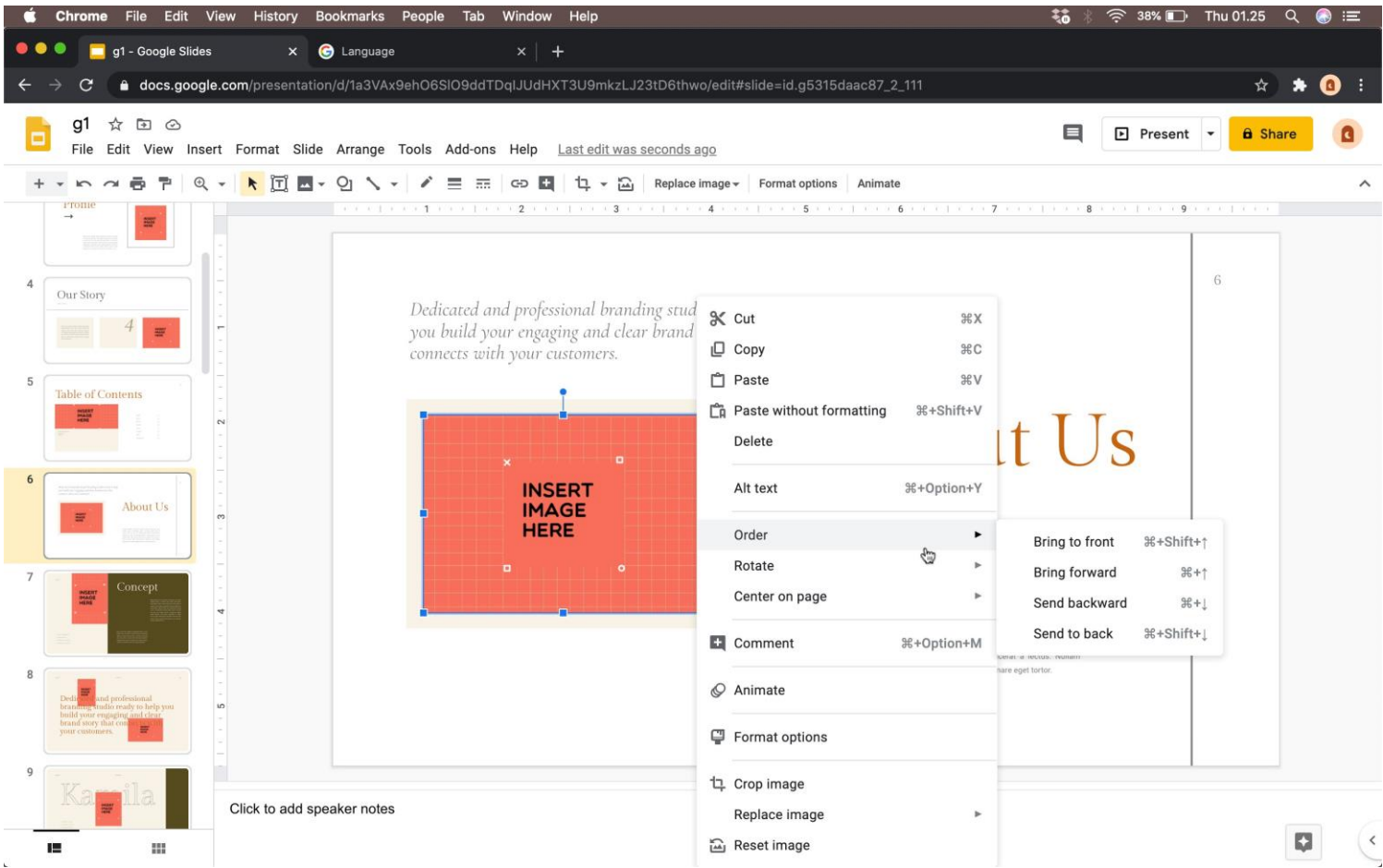
Click menu “view > master” to edit the slide master.

# Resize/Move/Crop Image



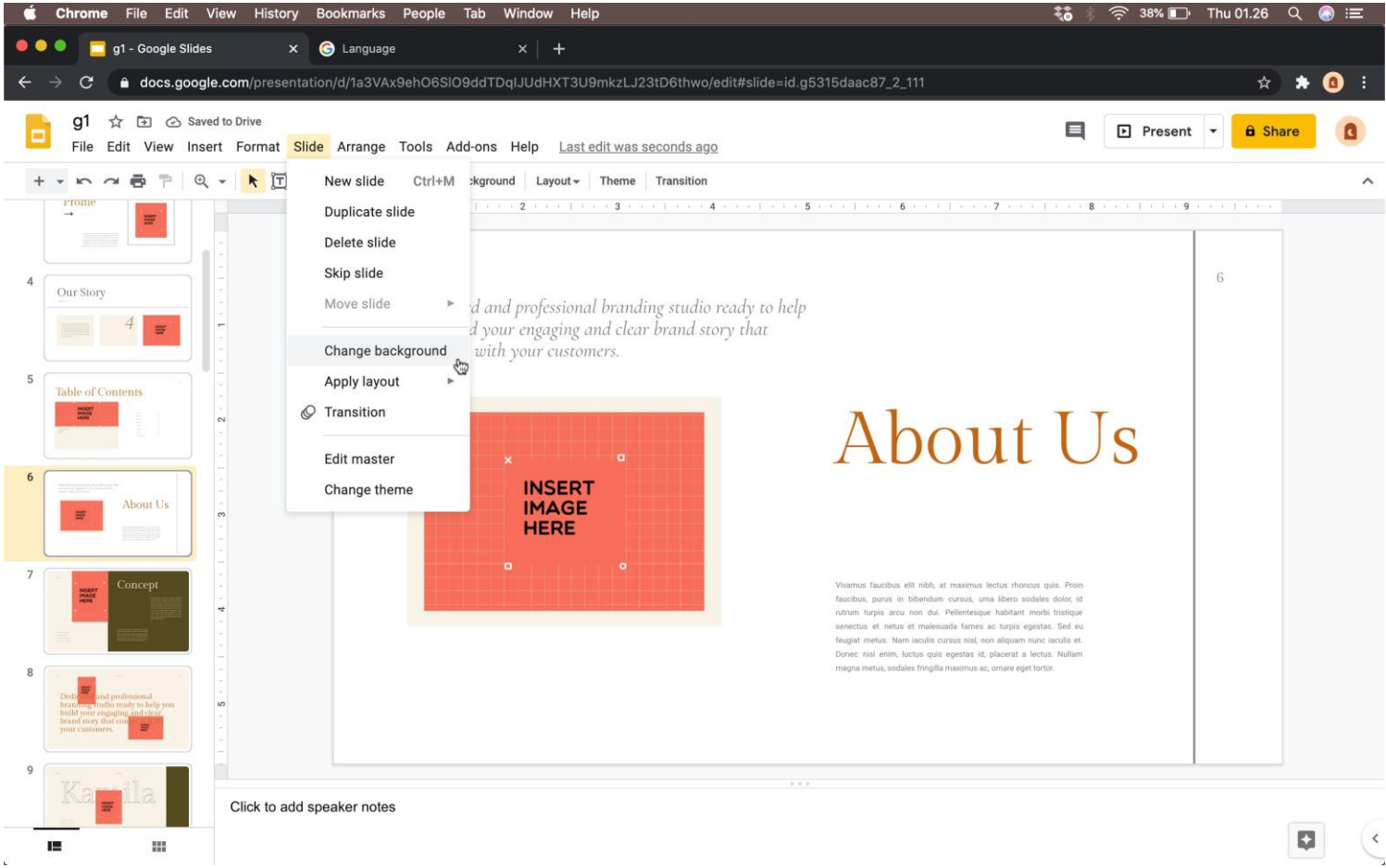
“double click” the image to resize, move, or crop the image.

# Reorder Object



“Right click” the object to reorder the object. You can choose bring to front or send to back to change the order.

# Change Background



Click on menu “slide > change background > choose the style and color you want”.

*Your support is much appreciated*

Thank You 

*Let us know if you need anything else*



Enjoy The Stuff J